

Meeting Minutes

Silver City Food Co-op – Board Meeting Wednesday, April 24, 2024 – 5:30 -7:30 PM Bach Room, WNMU Miller Library

Attendance: David Burr, Shanti Ceane, Sandy Lang, Tuan Tran, Paul Slattery, Kristina Kenegos, Leo Andrade, and Jane Spinti (Board Members), Kevin Waters (General Manager) and Rechelle Gutierrez (Administrative Assistant), Cinde Thomas-Jiminez (Member, Interested in Board Membership)

1. Welcome, Introductions and Membership/Board Discussion (5:30 – 5:40 PM)

a. Agenda – Approved

b. Director announcements

i. Board roster

The Board of Directors Roster from 1974-2024 has been updated.

ii. Election

We now have at least 3 people who have expressed a desire to run for board election, but the board should continue recruitment.

c. Member comments:None

2. Old Business (5:40 – 5:45 PM)

a. February board meeting minutes – Approved by email consensus 04/03/2024

b. Concern coordinator update (Leo) - Quiet month, Leo will just send a specific email to Tuan and David.

c. Board retreat update (Tuan) - All twelve rooms are still available. Tuan needs to make dinner plans and the Board needs to discuss the agenda for the retreat at the next meeting. Tuan also wants to attend the Maine conference. He will use a Co-op credit card and the Board will reimburse the credit card expense.

3. New Business: None

4. Committee Decisions and Announcements (5:45 – 5:55 PM)

a. Member Connect (MC)

i. Plans for GMM - Planning for the GMM continues, with efforts to recruit volunteers through an article in the GG. Decorations are being prepared to make the event festive, and arrangements are being made with J & J signs for event signage. Jay Hemphill will serve as the event photographer, and there will be membership signup opportunities. The Co-op will make two baskets available for the raffle. There was some discussion around how many people to expect and the Board decided to plan for about 150 people. Judith and Carol are creating posters for the GMM.

b. Election Committee (EC)

i. Sandy encountered problems with sending and receiving emails from the election email alias, so moving forward the general board email will be used. The election committee is continuing recruitment and working on making flyers. There was a discussion about changing this year's election to four board positions instead of three, with three serving three-year terms and one serving a one-year term. The Board reached a consensus and will open elections to four seats in October.

c. Board and Management Evaluation: No report

d. Finance Committee: No report

5. Monitoring reports (Kevin, 5:55 – 6:15 PM)

a. Communication to the Board (B7) - Accepted

Over the past month, Co-op sales have been moderate, with improvements in EBT issues. Progress on the new store includes priming the interior, plans to hang lights and paint next week, followed by work on the main sales floor. UNFI recently visited to create a virtual map of the current store, merging it with sales data for analysis. The electric easement is expected to be completed by April 25th. The new store will have Comcast business phones with minimal increase in internet costs. Kevin arranged to put NCG contracts on hold, opting for Veritable Vegetable's similar services for free to help open the new store. The opening date has shifted to mid-August, with a possibility of a soft opening sooner.

6. Board meeting closure (6:15 - 6:30 PM)

a. Task list

i. GG article for June

- GMM invitation, State of the Co-op Report (Kristina and David)
- Must be reviewed by one other board member before submitting

All articles will now be sent to both Judith and Carol when finished.

ii. MC: present 2024 GMM plans for board review

iii. FC: present results of accountant's review

iv. Tuan: Prepare proposal for board retreat

v. All board members: additional ideas for board retreat agenda

Jane shared information on the Community Culinary Club at the Commons as it relates to the Strategic Plan and possible partnerships.

Unavailable dates: Sandy May– but unsure about specific days, Shanti May 16-28th, Kristina May 9th-11th