

June Board Meeting Minutes

**Silver City Food Co-op – Board Meeting
Wednesday, June 26, 2024 – 5:30 -7:30 PM
AV2 Room, WNMU Miller Library**

Attendance: David Burr, Shanti Ceane, Tuan Tran, Paul Slattery, Leo Andrade, Kristina Kenegos, and Jane Spinti, Board Members, Kevin Waters, General Manager, and Rechelle Gutierrez, Administrative Assistant

1. Welcome, Introductions, and Membership/Board Discussion (5:30 – 5:40)
 - a. Agenda – **Approved**
 - b. Director announcements
 - c. Member comments
 - i. Lending library
The idea is to start a free lending library at the new store for health and nutrition books where customers can borrow and return books. This will be considered after moving into the new store. The person who inquired will be informed about the potential, with a detailed discussion planned later. The person who emailed may also be a resource for seminars and educational events.
2. Old Business (5:40 – 6:00 PM)
 - a. May board meeting minutes – **Approved** by email consensus 05/24/2024
 - b. Concern coordinator update (Leo)
 - c. Board retreat update and discussion of topics (Tuan). The retreat will be August 23- August 24. The deposit has been made, and menu planning is scheduled for the end of July. Reflect on the strategic plan, mission, and vision statement, results and suggestions from the Portland CCMA meeting, and the store opening. Create a tentative agenda in July.
3. New Business (6:00 – 6:15)
 - a. Report on Portland CCMA meeting (Tuan). Tuan shared insights from the CCMA meeting, including engaging broader audiences beyond co-op members, sending newsletters and coupons to inactive shoppers, having the deli make their own ice creams and breads, and using the term "people and culture" instead of HR. Tuan will send his slideshow to all board members.
4. Committee Decisions and Announcements (6:15 – 6:45)
 - a. Strategic Planning (6:15 – 6:20 PM)
 - i. Member comments.
 - b. Member Connect Committee (6:20- 6:35)
 - i. Discussion of GMM. Member comments. Around 130 people attended the event. Despite some difficulty hearing the speakers, the event went smoothly, and received positive feedback from co-op members. Kristina will write a pros and cons list to utilize for future Member Connect meetings.
 - c. Election Committee (6:35 – 6:45 PM)

- i. Recruitment of candidates for election. Keep recruitment ongoing, (p Four positions available (actually five if the currently unfilled position is included).
 - ii. Review election schedule.
 - d. Board and Management Evaluation: No report
 - e. Finance Committee: No report
- 5. Monitoring Reports (Kevin, 6:45 – 7:05 PM)
 - a. Communication to the Board (B7) - **Accepted**. Customer count and sales growth in prepared foods are up. The EBT issue has been resolved, this month showed higher EBT sales compared to the previous year. The main building of the new store is nearly done, while the back office area is not. Discussed the possible opening date of October 4th, with further details to be discussed at the July meeting. A later opening date ensures the store opens adequately.
- 6. Board meeting closure (7:05 - 7:15 PM)
 - a. Task list
 - i. GG article
 - o Board Election candidate requirements (Sandy) deadline July 10, comes out August.
 - o Must be reviewed by one other board member prior to submission
 - ii. All board members: additional ideas for board retreat agenda
 - v. All committees: Prepare meeting notes
 - vi. Kristina will write the pros and cons of GMM
 - vii. Tuan will send all Board Members the CCMA meeting notes slideshow
 - viii. David will develop a tentative agenda for the retreat to be discussed at the July board meeting
 - b. Tabled items
 - c. Board Member Unavailable Dates
 - i. Sandy June 30-July 13
 - ii. Shanti July 2-7
 - d. Next Board Meeting July 24, 5:30 PM, Room AV2, WNMU Miller Library